



Creating safe, resilient and connected communities



Annual Report 2022 - 2023

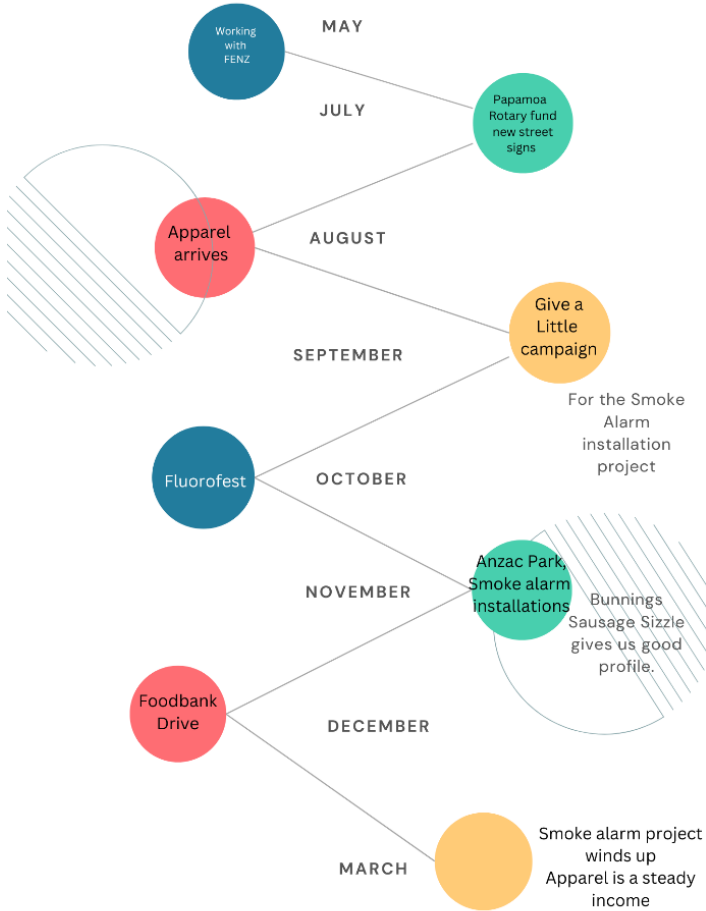
**Western Bay of Plenty
Neighbourhood Support**

Contents

2	Chair's Report
3	Manager's Report
5	Who we are
7	What we achieved in 2022/23
9	Action photos
12	Statement of Financial Performance
13	Statement of Financial Position
14	Statement of Cash Flows
15	Statement of Accounting Policies
16	Notes to Performance Report

Report from the Chair

2022 / 23 TIMELINE



Another year has passed and to begin I was wondering what we had been doing all year. But thinking more carefully, we were very busy in a number of areas and on a number of different projects. Step through the year with this chart. We are coming to believe that we need different approaches to motivate and help many of our neighbours. Many are not in their neighbourhoods for very long during the day, people have busy lives, and we are very conscious that we have vulnerable people in our streets who sometimes need support. Once again we conducted a survey of our members in May 2022. Results were very similar to the previous survey, which was encouraging. Eighty five percent of our members know their neighbours and feel safe. The survey also gave us the opportunity to ask people to get more involved and if they know their coordinator. Results later in this report. Sadly, we lost the services of our secretary during the year which meant our resources were down, however treasurer Raelene Flay has continued to provide support, running and reporting on our finances. As you read this report we welcome Cathi

Barker who is a specialist in all thing's software, to be our new secretary.

- Kathy Webb – Chair
- Dave Hodge – Deputy Chair
- Cathi Barker – Secretary
- Raelene Flay – Treasurer
- Linda Thompson - Communications
- Michael Mills – Board member

While we are still seeking another board Member by the time you receive this report we may have been successful. However we are always interested in people who wish to be involved in the operations of Neighbourhood Support and welcome the opportunity to talk about your involvement.



Creating safe, resilient and connected communities

Kathy Webb
Chair – WBOP Neighbourhood Support

Report from the Manager



The financial year ended 31/03/2023 had its challenges, and also its successes.

The Covid hangover continued, and I noticed that it was hard to coax volunteers back out after such a long spell of hibernation. It was good to see a bit more traction in this area in the latter part of the year. We have far too many vacancies in the roles of Street Co-ordinator and Area Co-ordinator. These are vital roles that need to be filled so that we can grow our exposure in the “hard-to-reach” areas.

Membership:

Our membership numbers were fairly static during the 2022/23 financial year.

Our overall member households have increased to 14598 (+133) (+0.9%)

We had 518 members leave and 651 new households (+4.50%) were added to our database.

Our Street Group numbers decreased to 449 (-13) (-2.8%)

e-Newsletters:

We try to produce e-newsletters weekly in Pāpāmoa and fortnightly in all the other areas.

The content includes the property crime report from our Police and items of interest for our members in the areas of emergency management, tips around keeping our members and their property safe and other items of interest to keep our members informed about how to be a good neighbour and help build safe and resilient communities. We continue to enjoy fantastic opening rates (50-60% on average) and we now have improved analytics, that show when members have clicked on a link to get more information from the articles included.

Progress this year:

Smoke Alarm Project:

We ran a very successful pilot project in Pāpāmoa where we partnered with Fire & Emergency NZ (FENZ) and made house visits to our members. Our Fire Safety Champions gave a fire safety talk, discussed creating a fire escape plan, and fitted **FREE** 10-year, long-life smoke alarms where needed. The pilot project was over-subscribed and we managed to visit over 120 member houses, and made them feel much safer.

My thanks to our Fire Safety Champions, Geoff Russell and Ron Judd (both Neighbourhood Support) Sean and Kathleen Hepburn (Neighbourhood Support) Monica McDowell and Arron King of FENZ. I would also like to thank Katrina, our Data Admin for scheduling and administering the project. You have all contributed so much of your time and made this project a success.

Due to the success of the pilot project, Neighbourhood Support and FENZ are looking at options to repeat and expand this initiative.

Volunteers:

It is still very challenging to recruit enough volunteers. Everyone I speak to is also experiencing a slow return to volunteerism.



Re-imaging:

The rollout of reimaged signs and resources are now well underway. The time to complete this enormous task will take considerable time, and expense. The final deadline to complete the re-imaging is June 2024.

My thanks to Geoff Russell who has joined me in Pāpāmoa to help with street sign replacements.

Community Engagement:

We continue to try and get out to as many public events as possible, but with our small numbers of volunteers this can be a challenge. We have started to use our Street Co-ordinators to assist us, and this is being received well.

Our Police Partners:

Our job would be so much more difficult without the great relationships that have been developed with our Police friends, from attending our Driveway Meetings to writing the crime reports for our e-newsletters, and the day-to-day assistance they offer. Those crime reports are gold. They give residents another reason to be Neighbourhood Support members, because those reports are exclusive to members. Of all the complaints we field, the most common one is NOT getting a regular crime report from us. The other thing our members cannot get enough of is the “Good Work Stories” and apprehensions made for crimes reported in previous newsletters.

Thank you to all our volunteers, our Police partners, and of course, our members.

We continue to grow and be a major contributor in making the Western Bay of Plenty one of the safest and most caring places to live.

Bruce Banks

WBoPNS Manager

Who we are

The Western Bay of Plenty Neighbourhood Support is a charitable trust that exists to help build safe, supportive and connected communities.

We are affiliated to Neighbourhood Support New Zealand and have a long standing Memorandum of Understanding with NZ Police and more recently with FENZ

From the collective work of many who share our vision, and our organisation's efforts,

People will feel:

- Safe in their own home and neighbourhood
- Supported - able to find, receive and give support in their neighbourhood, especially in difficult times
- A sense of belonging, respect and inclusion, no matter who they are or what their background
- Connected through welcoming and friendly relationships, spaces, places and communication networks
- Confident to take action with others on community need / opportunities to create a great place to live, work & play

Our Board

We are active and committed at Board level and our 2 part time staff members are even more enthusiastic and committed to our vision and mission. Current board members at September 2023.



Kathy Webb – Chair



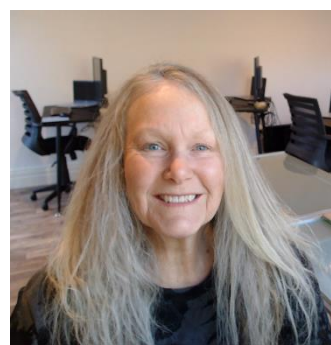
Dave Hodge – Deputy Chair



Raelene Flay – Treasurer



Michael Mills Board Member



Cathi Barker – Secretary 2023



Linda Thompson - Communications

Our Staff

Just two people representing one full time equivalent.

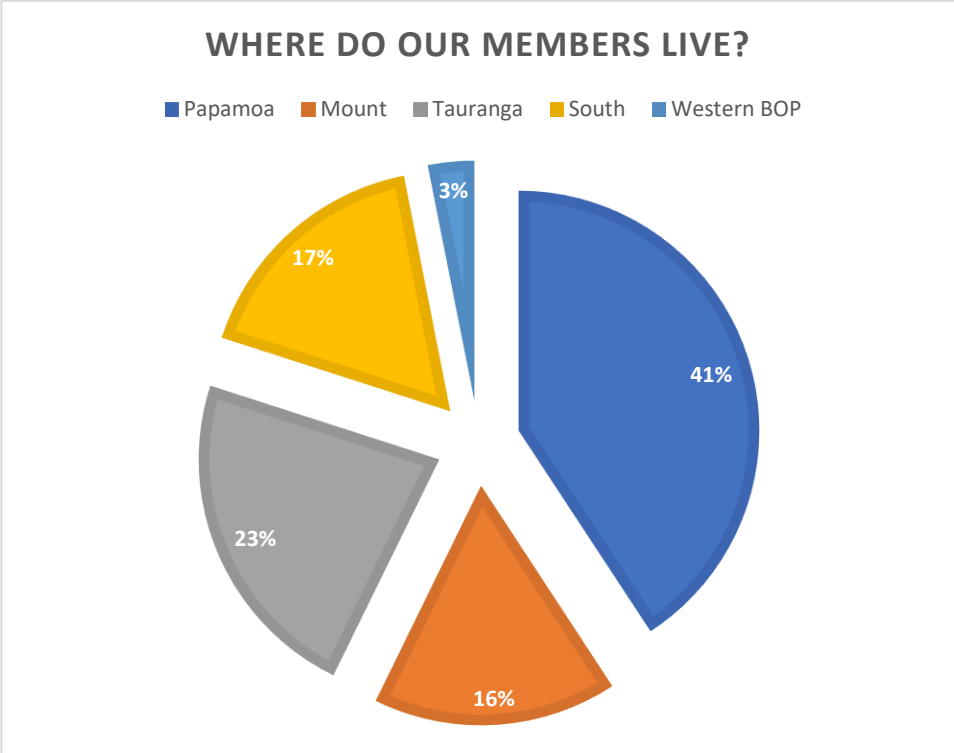


Bruce Banks – Manager +
Coordinator of Papamoa

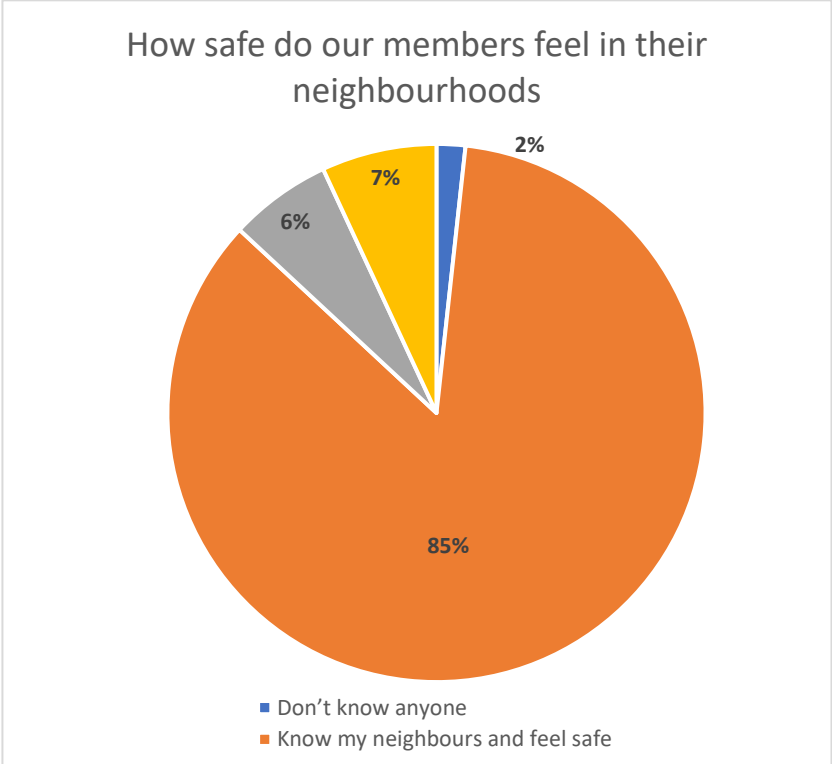


Katrina Banks – Data
Administrator

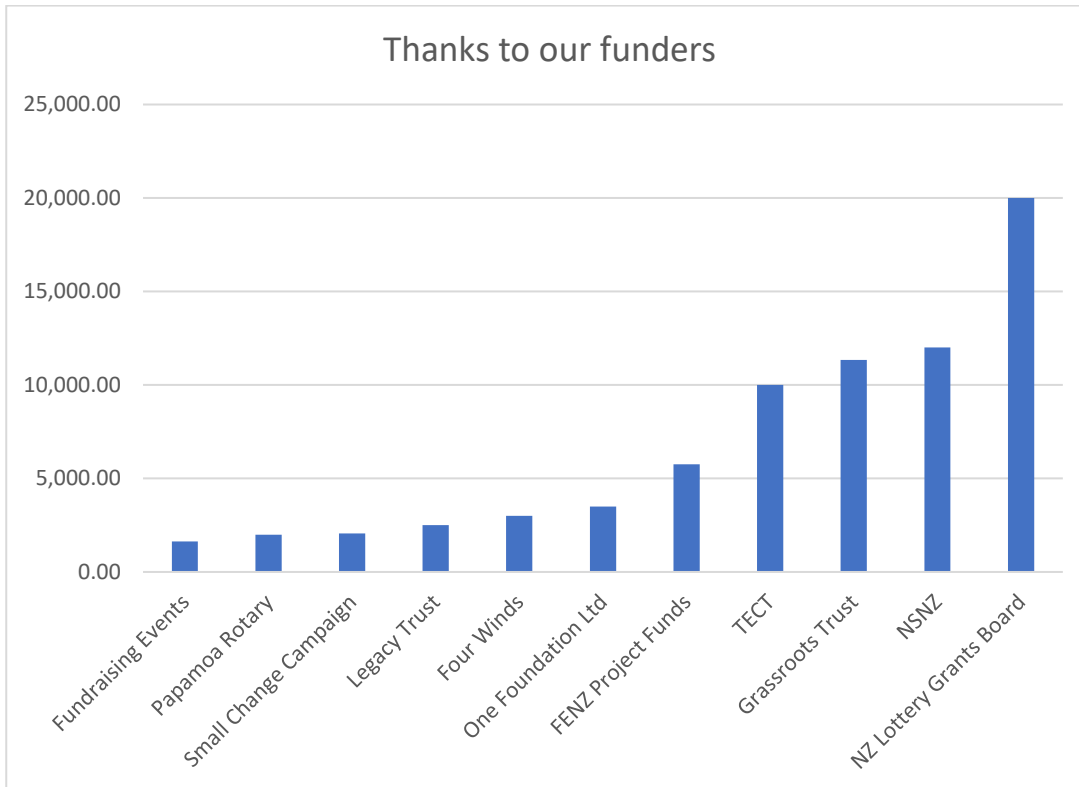
What we've achieved in 2022 / 23



Survey of our members in May 2022



Thank You to our Funders



Our Communications

	2021/22	2022/23
Individual email newsletters	559,000	428,000
Articles published in local newspapers	9	8
Facebook pages with a minimum of 5 posts per week	4	4

Some Action Photos

Christmas Emergency Food Bank Drive 2023

Another huge success for Papamoa. But also for Otumoetai



The girls got dressed up to help out.



Bruce Banks and Linda Thompson – filming for the Give a Little campaign with FENZ.



Training for householders was a key part of the project.



Fluoro Fest in Tauranga

Neighbourhood safety sometimes means helping with livestock too - rescuing the donkeys and their sheep friends.



Statement of Financial Performance

WBOP Neighbourhood Support (2009) Incorporated For the year ended 31 March 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
Revenue			
Donations, fundraising and other similar revenue			
Donations received		7,816.55	1,586.89
Fundraising Revenue		1,640.10	3,864.39
Grants		64,335.80	68,450.00
Total Donations, fundraising and other similar revenue		73,792.45	73,901.28
Revenue from providing goods or services		5,786.00	-
Interest, dividends and other investment revenue		173.99	10.14
Other revenue		-	5,863.00
Total Revenue		79,752.44	79,774.42
Expenses			
Expenses related to public fundraising		52.56	338.71
Volunteer and employee related costs			
Contractor payments		57,218.00	53,601.00
Directors, trustees and related party fees		4,460.00	3,960.00
Travel and Vehicle Allowances		2,501.34	2,374.57
Total Volunteer and employee related costs		64,179.34	59,935.57
Costs related to providing goods or service			
Expense			
FENZ Project Expenses		4,602.10	-
Total Expense		4,602.10	-
Purchases			
Purchases Apparel - WBOPNS		760.00	-
Purchases - Legend gear for sale		4,601.69	-
Total Purchases		5,361.69	-
Total Costs related to providing goods or service		9,963.79	-
Other expenses			
Administrative expenses		6,792.85	6,012.73
Advertising & marketing		80.73	-
Review fees		1,955.00	2,242.50
Depreciation		2,559.75	2,124.00
Total Other expenses		11,388.33	10,379.23
Total Expenses		85,584.02	70,653.51
Surplus/(Deficit) for the Year		(5,831.58)	9,120.91



Statement of Financial Position

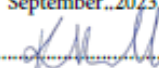
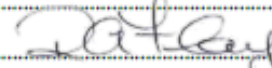
WBOP Neighbourhood Support (2009) Incorporated

As at 31 March 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2023	31 MAR 2022
Assets			
Current Assets			
Bank accounts and cash			
Westpac - Cheque Account		23,076.70	16,227.52
Total Bank accounts and cash		23,076.70	16,227.52
Inventory		1,872.00	-
Total Current Assets		24,948.70	16,227.52
Non-Current Assets			
Property, Plant and Equipment		7,679.25	10,239.00
Total Non-Current Assets		7,679.25	10,239.00
Total Assets		32,627.95	26,466.52
Liabilities			
Current Liabilities			
Creditors and accrued expenses		11,993.01	-
Total Current Liabilities		11,993.01	-
Total Liabilities		11,993.01	-
Total Assets less Total Liabilities (Net Assets)		20,634.94	26,466.52
Accumulated Funds			
Accumulated surpluses or (deficits)		20,634.94	26,466.52
Total Accumulated Funds		20,634.94	26,466.52

This performance report has been approved by the Executive Committee, for and on behalf of WBOP Neighbourhood Support (2009) Incorporated.

Date: ..11 September..2023.....	Date: 11 September 2023
Signature: 	Signature: 
Name: ...Kathy Webb.....	Name: ...Raelene Flay.....
Postion: ..Chair.....	Position: .Treasurer.....



Statement of Cash Flows

WBOP Neighbourhood Support (2009) Incorporated For the year ended 31 March 2023

	2023	2022
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	73,792.45	83,720.25
Receipts from providing goods or services	5,786.00	-
Interest, dividends and other investment receipts	173.99	10.14
Cash receipts from other operating activities	-	8,544.03
Payments to suppliers and employees	(71,031.26)	(75,476.63)
Total Cash Flows from Operating Activities	8,721.18	16,797.79
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	-	(12,363.00)
Cash flows from other investing and financing activities		
Grants in Advance	-	(8,500.00)
Stock on Hand	(1,872.00)	-
Total Cash Flows from Investing and Financing Activities	(1,872.00)	(20,863.00)
Net Increase/(Decrease) in Cash	6,849.18	(4,065.21)
Bank Accounts and Cash		
Opening cash	16,227.52	20,292.73
Net change in cash for period	6,849.18	(4,065.21)
Closing cash	23,076.70	16,227.52

Depreciation Schedule

WBOP Neighbourhood Support (2009) Incorporated For the year ended 31 March 2023

NAME	COST	PURCHASES	RATE	METHOD	DEPRECIATION	CLOSING VALUE
Plant & Equipment						
TRAILER BBQ MK III (FIBREGLOSS) S/N TBA	10,500.00	-	25.00%	DV	2,132.81	6,398.44
Trailer Wrap	1,863.00	-	25.00%	DV	426.94	1,280.81
Total Plant & Equipment	12,363.00	-			2,559.75	7,679.25
Total	12,363.00	-			2,559.75	7,679.25



Statement of Accounting Policies

WBOP Neighbourhood Support (2009) Incorporated For the year ended 31 March 2023

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

WBOP Neighbourhood Support (2009) Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

WBOP Neighbourhood Support (2009) Incorporated For the year ended 31 March 2023

2023

2022

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Acorn Foundation	-	2,000.00
Bay Trust	-	7,500.00
BBQ Fundraising Events	1,640.10	1,183.36
COGS	-	2,500.00
FENZ Project Funds	5,759.00	-
Four Winds	3,000.00	-
Givealittle.co.nz	-	2,681.03
Grassroots Trust	11,335.80	-
Legacy Trust	2,500.00	-
NSNZ	12,000.00	12,950.00
NZ Lottery Grants Board	20,000.00	-
One Foundation Ltd	3,500.00	-
Papamoa Rotary	2,000.00	-
Small Change Campaign	2,057.55	1,586.89
Tauranga City Council	-	33,500.00
TECT	10,000.00	10,000.00
Total Donations, fundraising and other similar revenue	73,792.45	73,901.28

Revenue from providing goods or services

Sales - Legend Gear	5,786.00	-
Total Revenue from providing goods or services	5,786.00	-

Interest, dividends and other investment revenue

Interest Received	173.99	10.14
Total Interest, dividends and other investment revenue	173.99	10.14

Other revenue

Sponsorship Income	-	5,863.00
Total Other revenue	-	5,863.00

Total Analysis of Revenue **79,752.44** **79,774.42**

2023

2022

2. Analysis of Expenses

Expenses related to public fundraising

Cost of Goods - Fundraising Events	52.56	338.71
Total Expenses related to public fundraising	52.56	338.71

Volunteer and employee related costs

Communications	1,010.00	940.00
Contractor - Coastline Manager	14,140.00	-
Contractor - Executive	28,238.00	26,691.00



	2023	2022
Contractor - Papamoa	-	11,960.00
Database Administrator	14,840.00	14,950.00
Home Office Allowance	1,800.00	1,650.00
Media Advisor	900.00	450.00
Meeting Allowances	750.00	875.00
Vehicle Allowances	2,501.34	2,374.57
Volunteer Development	-	45.00
Total Volunteer and employee related costs	64,179.34	59,935.57
Operating expenses		
Accountancy Fees	1,458.32	51.11
AGM Fees	15.00	-
Conference Expenses	-	2,727.07
General Expenses	154.29	215.99
Infoodle Subscription	1,587.00	1,587.00
Licences & Registrations	83.59	151.52
Printing & Stationery	410.56	253.76
Project & Website	80.73	-
Resources	2,278.38	291.40
Review Fees	1,955.00	2,242.50
Stripe Fees	15.66	-
Xero Subscription	790.05	734.88
Total Operating expenses	8,828.58	8,255.23
Other expenses		
Depreciation	2,559.75	2,124.00
FENZ Project Expenses	4,602.10	-
Purchases Apparel - WBOPNS	760.00	-
Purchases - Legend gear for sale	4,601.69	-
Total Other expenses	12,523.54	2,124.00
Total Analysis of Expenses	85,584.02	70,653.51
	2023	2022

3. Analysis of Assets

Bank accounts and cash

Westpac - Cheque Account	23,076.70	16,227.52
Total Bank accounts and cash	23,076.70	16,227.52

Inventory

Stock on Hand	1,872.00	-
Total Inventory	1,872.00	-

Total Analysis of Assets	24,948.70	16,227.52
---------------------------------	------------------	------------------



4. Analysis of Liabilities

	2023	2022
Creditors and accrued expenses		
Accounts Payable	11,993.01	-
Total Creditors and accrued expenses	11,993.01	-
Total Analysis of Liabilities	11,993.01	-
	2023	2022

5. Property, Plant and Equipment

Plant and Equipment		
Plant and machinery owned	12,363.00	12,363.00
Accumulated depreciation - plant and machinery owned	(4,683.75)	(2,124.00)
Total Plant and Equipment	7,679.25	10,239.00
Total Property, Plant and Equipment	7,679.25	10,239.00
	2023	2022

6. Accumulated Funds

Accumulated Funds		
Opening Balance	26,466.52	17,345.61
Accumulated surpluses or (deficits)	(5,831.58)	9,120.91
Total Accumulated Funds	20,634.94	26,466.52
Total Accumulated Funds	20,634.94	26,466.52

7. Commitments

There are no commitments as at 31 March 2022 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2022 Last year - nil).

	2023	2022
9. Goods or Services Provided to the Entity in Kind		
<ul style="list-style-type: none"> ☐ Pak'nSave provided vouchers of \$2,000 during the 31 March 2022 year. The amount of unused vouchers at 31 March 2023 is \$1,000 (2022: \$2,000). 	1,000.00	2,000.00

10. Related Parties

There were no transactions involving related parties during the financial year.

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

